

## Checklist for SFOC – RPAS – CAR 903.01(c) - Operation of a RPAS by a foreign operator or pilot – Basic and Advanced Operations

<b>N° ATS :</b>	<b>N° NACIS:</b>	<b>Date Received :</b>	Date
<b>Processed by:</b>			

REQUIREMENTS				
A – SFOC Application Form	Yes	No		
1. Completed, properly filled out and signed.	<input type="checkbox"/>	<input type="checkbox"/>		
B – General Basic and Advanced Operations	Yes	No	N/A	PAGE#
2. Provide copy of a valid Passport (of the persons detailed on the SFOC application form).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Provide a copy of the foreign RPAS pilot certificate or proof of completion of TP15263 training from a self-declared training provider; Note 1: For Advanced Operations, all Pilots will require Proof of completion of a Flight Review conducted by a Flight Reviewer authorized by the Minister, prior to any operations being conducted. Note 2: For Advanced Operations, all Pilots who have not yet completed a Flight Review, will have to submit proof of an appointment with a Flight Reviewer with their SFOC application.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Provide proof of registration from the originating Civil Aviation Authority or confirmation the RPAS is not registered internationally.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. Confirmation that CARs 901.01-901.49 (Basic and Advanced Operations), 901.62-901.79 (Advanced operations) have been read, reviewed, and are understood.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. As per 903.02 (d), confirm the purpose of the operation. Hire or Reward / R&D (of the RPAS itself) / Recreation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. As per 903.02 (f), confirm the RPAS has not been modified from the manufacturer original design. If not or if the RPA is 'Home-Built', provide the manufacturer and model of the system, including three-view drawings or photographs of the aircraft and a complete description of the aircraft, including performance, operating limitations and equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. For Advanced Operations, per 901.76 (1), confirm that the RPAS meets 901.69 (1) (a-c) as applicable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. As per 903.02 (g), confirm the Site Survey/Safety Plan process is in place, as specified in 901.27.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. As per 903.02 (h), confirm there is an emergency contingency plan is in place, an emergency response plan, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11. As per 903.02 (i) and (n), please confirm there are normal and emergency procedures in place as per 901.23.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. As per 903.02 (j), provide names, certificates, licenses, permits and qualifications of additional crew members, if applicable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. AS per 903.02 (k), confirm RPAS maintenance and serviceability will be as per 901.29 and 901.48(1)(b).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. As per 903.02 (l), confirm the RPAS will be operated in weather conditions that are in accordance to 901.34.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. As per 903.02 (m), confirm the RPAS will be operated with regard to separation and collision avoidance as per 901.15, 901.16, 901.17, and 901.18.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. As per 903.02 (o), provide a description of air traffic control services coordination, if applicable (Class A, B, C, D, E and F) and in accordance to 901.71-901.73. If in uncontrolled airspace (Class G), in accordance with 901.14 and 901.15.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Overall Inspector Comments:</b>				
<b>Notes:</b>				

Actions to be taken by:	Name and Position	Date
SFOC prepared by:		Date
SFOC sent to the applicant by:		Date